

COMMISSION MEETING MINUTES
January 7, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on January 7, 2014. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn-excused, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Bill McGuire, and Deputy Clerk/Auditor Janet Hanson.

Commissioner Millburn was excused from meeting.

Dennis Yarrington, Davis County Assessor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Downs acknowledged those in the room wearing purple which is the color of Weber State University Wildcats. Today is the 125th birthday of Weber State University. Davis County is pleased to have a Weber State Davis Campus (located in Layton) within its borders.

The Commissioners 2014 portfolio list has been made available.

Tracy Roddam, Davis County Animal Care and Control Chief Deputy, presented agreement #2014-1 with the Lois M. Lynch Trust to be ratified. It is a \$10,000.00 donation to be used toward the cat adoption program. The Trust required the donation be made by the end of 2013, hence the ratification. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Diana Reich, Davis County Health Department, presented the following:

Agreement #2014-2 with National Association of County and City Health Officials (NACCHO) for funding in the amount of \$3,500.00 to support the Medical Reserve Corps (MRC) with an associated budget change reflecting:

Increase	NACCHO	15-3317-012	\$3,500.00
Increase	Payroll	15-4315-110	\$3,500.00

It is for the time period of December 20, 2013 through July 31, 2014. Commissioner Petroff made a motion to approve with the associated budget change. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-412A with the Utah Department of Human Services / Division of Aging and Adult Services for \$63,151.86 in additional funding for Medicare Improvements for Patients and Providers (MIPPA) the RSVP and Senior Medicare Patrol with an associated budget change reflecting:

Increase	Senior Medicare Patrol	11-3340-600	\$18,200.00
Increase	RSVP	11-3340-900	\$5,500.00
Increase	Cash-in-lieu Meals	11-3340-100	\$25,000.00
Increase	Mileage	11-4960-231	\$5,500.00
Increase	Food Purchases	11-4980-246	\$25,000.00
Increase	Misc. Supplies	11-4980-610	\$18,200.00

It is for the time period of July 1, 2013 through June 30, 2014. Commissioner Petroff made a motion to

Agreement
#2014-3 Utah
Dept of Health
C-5 funding
STD, TB, HIV
and
Immunization

approve with the associated budget change. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-3 with the Utah Department of Health for Cluster 5 - STD, TB, HIV, & Immunization program funding in the amount of \$196,472 .00 with an associated budget change reflecting:

Increase	Immunization	15-3340-056	\$23,730.00
Increase	STD/HIV/AIDS	15-3340-052	\$6,922.00
Increase	Operating Supplies	15-4314-250	\$23,730.00
Increase	Travel	15-4317-230	\$1,000.00
Increase	Misc. Supplies	15-4317-610	\$4,000.00
Increase	Misc. Services	15-4317-620	\$1,922.00

It is for the time period of July 1, 2013 through June 30, 2014. Commissioner Petroff made a motion to approve with the associated budget change. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Hold –
Emergency
Operation Plan
& Major
Incident
Response Plan

MOU #2014-4
Hazmat Task
Force
Executive
Board

Commissioner Downs stated the Adoption of the Davis County Emergency Operation Plan and Davis County Major Incident Response Plan requires some updates and corrections and will be rescheduled for a future meeting.

Chief Deputy Kevin Fielding and Deputy Ellis Bruch, Davis County Emergency Service Coordinator, Davis County Sheriff’s Office, presented the following:

Memo of Understanding #2014-4 for the Davis County Hazmat Task Force Executive Board to be comprised of one member from each of the following agencies: Davis County Sheriff’s Office (which will include the Bomb Team), Davis County Health Dept., Clinton Fire Dept, Farmington Fire Dept., Hill AFB Fire & Emergency Services, Kaysville Fire Dept., Layton Fire Dept, North Davis Fire Dept, South Davis Metro Fire Dept, South Weber Fire Dept, Sunset Fire Dept and Syracuse Fire Dept. There is no associated funding. It is for an indefinite time period. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-5
Interlocal Fire
Aid

Interlocal Fire Aid agreement #2014-5 between Davis County, Layton City, Clinton City, Sunset City, Syracuse City, Kaysville City, Farmington City, South Weber City, South Davis Fire Agency and North Davis Fire District. There is no associated funding. It is for an indefinite time period. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2003-187K
funding USU
Extension
Program

Justen Smith, Utah State University (USU) Extension Services Director, presented amendment #2003-187K to provide the cooperative Extension Program in Davis County. It is a payable of \$203,500.00 (\$3,500.00 of which is a one-time expense for the 4-H Donated Meat Program). It is for the time period of January 1, 2014 through December 31, 2014. Justen made comments on the following: 1) The 4-H Donated Meat Program’s meat and the fruit and vegetables from the Giving Garden at the Utah Botanical Center are donated to the Utah Food Bank; 2) Good Day Utah chose 4-H participant Mattie Ball as their “Story of the Year”. Mattie was honored earlier this year by the Commissioners for her donation of the proceeds of her 4-H pig to her young neighbor girl with cancer; 3) Services provided by USU Extension include: horticulture, Family and Consumer Science (food preservation and financial management), EFNEP (Expanded Food and Nutrition Education Program – helping those on a low income learn how to economize on food and cook nutritious meals for their families), the Agriculture Program, the 4-H Youth Program which also includes

science and technology clubs, and the Farmer’s Market. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Marlin Eldred, Davis County Community & Economic Development, presented the following:

Agreement #2014-6 Penna Powers Brian Haynes (PPBH) – tourism market study

Agreement #2014-6 with Penna Powers Brian Haynes (PPBH) in the amount of \$45,000.00 for a 90 day time period. This agreement is in response to the RFP opening on December 23, 2013 for a tourism market study. The study will better define if the County in relation to tourism and help determine how best to market Davis County in relation to travel and tourism. It will also include identifying the County’s tourism brand with a logo and tagline, and provide a style guide and marketing plan. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-7 Brandon Berrett for CVB commitments & transition

Agreement #2014-7 with Brandon Berrett in the payable amount of \$18,750.00 for a three month period. Mr. Eldred introduced Brandon Berrett who, previously, held the position of Sales Manager for the now defunct Davis Area Convention and Visitor’s Bureau (DACVB). He will fulfill previous obligations made by the DACVB . Mr. Berrett expressed his appreciation to the Commissioners for their commitment for continuity during this transition period. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-8 South Consulting Service, LLC, 2014 Residential Regression Model

Dennis Yarrington, Davis County Assessor, presented agreement #2014-8 with South Consulting Service, LLC (previously CCI) to provide a 2014 Residential Regression Model for the 2014 Tax Roll. It is for the amount of \$33,700.00 for the time period of January 5, 2014 to April 22, 2014. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-47A Douglas G. Miller – BOE hearing officer

Dale Peterson, Davis County Tax Administration Director, presented the following:
Amendment #2013-47A with Douglas G. Miller to continue as a Board of Equalization Hearing Officer from January 1, 2014 through December 31, 2014. It is a payable in the amount of \$37.50/hour. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-48A Terry Coon – BOE hearing officer

Amendment #2013-48A with Terry Coon to continue as a Board of Equalization Hearing Officer from January 1, 2014 through December 31, 2014. It is a payable in the amount of \$37.50/hour. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-50A Randy Kelly – BOE hearing officer

Amendment #2013-50A with Randy Kelly to continue as a Board of Equalization Hearing Officer from January 1, 2014 through December 31, 2014. It is a payable in the amount of \$45.00/hour. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax Register approved

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflected: 11 corrections and 52 appeal hearing findings. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Minutes
approved

Check registers
approved

Commissioner
Comments

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Downs seconded the motion. All voted aye.

Commissioner Petroff made a motion to approve the Commission Meeting minutes of December 23, 2013. Commissioner Downs seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Petroff. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner Comments:

Commissioner Petroff spoke of his opportunity to attend several farewells of outgoing city mayors. There are ten new mayors who have come into office. He said Davis County is recognized as one of the best run counties in Utah which makes it one of the best counties in the nation. There are a lot of great people here at the County to make that happen. The cities are the same way. The outgoing mayors have really been outstanding. Some of the mayors have had great experiences serving as mayor. Some have not, due to disagreements with council members. He expressed it can be a tough road. To be on the record, he thanked the outgoing mayors for the outstanding job they have done. Through their various associations (meetings and events), he has realized what good people they are. He thanked them for enriching his life and for their service. He is looking forward to meeting and working with the new mayors.

Commissioner Downs was in agreement. In speaking with one of the spouses at a farewell, she came to understand the commitment and sacrifice the mayors make, as well as their families. It will be a great opportunity to serve with, learn from and learn with, ten new mayors as they take the oath of office. She stated that because in Davis County we often vote between two and three great people, we don’t really lose; we just have different opportunities depending on who wins. She’s looking forward to new opportunities and a great future. She will also miss those associations with the outgoing mayors.

Commissioner Downs welcomed Curtis Koch representing the Clerk/Auditor’s Office. She commended him on the great job he is doing. Curtis acknowledged he is an alumnus of both Weber State University and Utah State University; he just didn’t look at his calendar today to remind him to wear purple.

No public comment.

Meeting adjourned.

Clerk/Auditor

Chair